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Executive Registry
83-0649

12 January 1983

MEMORANDUM FOR : DCI Records Management Of[redacted] STAT

FROM : [redacted] STAT
Chief, Building Services Branch/LSD/OL

SUBJECT : Safe Inventory

The Logistics Services Division, Building Services Branch (LSD/BSB), has an automated safe inventory system. However, to update the current file we need your assistance in performing an inventory of all safes within your component, and here after our office will be responsible for maintaining current inventory status.

Please record your safe inventory to the attached sheet using the sample illustration as demonstrated on the format. Request information be forwarded by 15 February 1983, to [redacted] STAT [redacted] STAT LSD/BSB, room GJ-10 Headquarters, and any questions directed to same on extension [redacted] STAT [redacted] STAT

Attachment: Inventory Sheet

1 Feb 83: Inventory Completed for: DCI - DDCI - EXDIR - Executive Secretary, Admin Office, DCI - Executive Registry, DCI Security, Plans Staff of EXDIR and Special Assistant DCI

[redacted] STAT

RMO, DCI [redacted]

STAT
REG

E-100

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STAT
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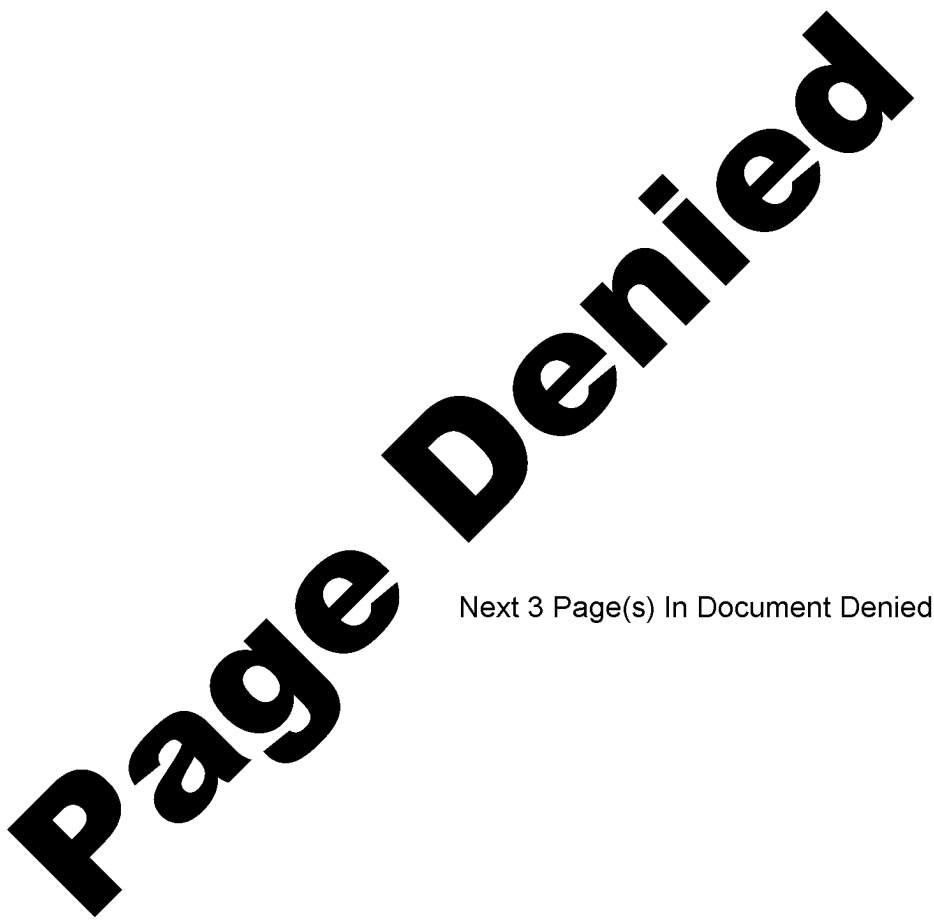

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